

**Agenda**  
**Family and consumer Sciences Program Viability Taskforce**  
**“From Surviving to Thriving: Higher Education Programs”**

**Participants:**

Lynette Olson, Higher Education Unit  
Virginia Vincenti, AAFCS  
Carol Kellett, Board on Human Sciences  
Erskine Smith, Council of Administrators of FCS  
Dixie Crase, HEU Undergraduate Commission  
Billie Collier, HEU Graduate Commission  
Bernice Richardson, 1890 Administrators  
Barbara Stewart, College, University and Research Section

Goal: To proactively and collaboratively strengthen FCS higher education programs.

- I. Three clusters of actions discussed during the 9/30/03 conference call
  - A. Advancing the profession by promoting visibility of the mission, work, and achievement.
    1. Further the work of the HEU Program Viability Taskforce—
      - a. Issues that can strengthen—three-page pie chart and explanation of results of study done **(How to use this?—Billie Collier)**
    2. Preparing FCS administrators to administer the whole
      - a. Mentors, strategies and consultants
        - i. Encouraging non-participants into FCS administrator network
      - b. Emerging Leaders Workshop offered on a regular basis—Administrative Leadership Council ( **HEU-Virginia Richards, CAFCS-Erskine Smith, BOHS-???, 1890s-????; Salt Lake City in Feb. 2004 at CAFCS meeting**)
        - i. New administrators come ½ day earlier
      - c. CAFCS Leadership Development meetings **(Erskine Smith)**
      - d. Website with modules &/or short course on intellectual foundations of the field for new and ongoing administrators and specialists with no background in HE/FCS **(By June 1, 2004 Ginny Vincenti & Yvonne Gentzler????; Give opportunity for BOHS etc. have input about what should be in it.)**
      - e. Message board for public and private conversations
  - B. Advocacy—initiatives focused on strengthening federal and campus relations
    1. Workshop ??????????
    2. Consultants at different levels of administrations to that peers can talk or administrators can speak to central administrators or help an administrator understand another level of administration, e.g. dept. chair to dept. chair, president to president, dean to dept. chair, provost to dean, etc. **(Lynette, Billie, and Dixie)**
  - C. Responding when an FCS unit is threatened—what to do?
    1. Consultants at different levels of administrations to that peers can talk or administrators can speak to central administrators or help an administrator understand another level of administration, e.g. dept. chair to dept. chair, president to president, dean to dept. chair, provost to dean, etc.
- II. Funding this work (Grant-writing group—**Carol Kellett, Ginny Vincenti, Erskine Smith, Billie Collier, Barbara Stewart, Virginia Moxley, Shirley Baugher, Yvonne Gentzler??????????**)
  - A. USDA Higher Education Challenge Multi-Year Grant **(Due Feb. 1, 2004)**

- A. Multi-institution proposal representing AAFCS (HEU, Undergraduate and Graduate Commissions and Colleges, Universities & Research Section), BOHS, CAFCS, 1890s organization)
- B. Kellogg Foundation
  - 1. Multi-institution proposal representing AAFCS (HEU, Undergraduate and Graduate Commissions and Colleges, Universities & Research Section), BOHS, CAFCS, 1890s organization)
- III. Spreading the word about this plan
  - A. Program proposal for AAFCS convention (**Presenters Erskine Smith, Billie Collier, Barbara Stewart; Ginny Vincenti, Yvonne Gentzler, Carol Kellett??????—Submitted by October 3, 2004**)

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**Tentative Agenda for 11/24 conference call:**

Adjust agenda as needed

Confirm plans and correct minutes from the 9/30/03 conference call

Further develop plans for implementation

Develop a draft conceptualization for the grant proposal