

**Conference Call Minutes**  
**Family & Consumer Sciences Taskforce for Program Advancement**  
**July 28, 2006, 8:30 a.m. EDST, 7:30 a.m. CDST, 6:30 a.m. MDST**

**Taskforce Participants:**

**Ann Austin**, HEU Graduate Commission; **Duane Whitbeck**, HEU Undergraduate Commission; Jorge Atiles, University of Georgia, Extension representative to this taskforce; **Dixie Crase**, AAFCS President-Elect; **Mary Prichard**, Past President of Council of Administrators of FCS (CAFCS); **Billie Collier**, Chair, CAFCS; **Gearldean Johnson**, Council of 1890s FCS Administrators; **Barbara Stewart**, College, University and Research section of AAFCS, University & Research Section; **Virginia Vincenti**, AAFCS, Past President; **Gay Nell McGinnis**, AAFCS Credentialing Director; and **Steve Jorgensen**, Chair, AAFCS HEU. (*Boldface indicates participants on 7-28-06*)

**Taskforce Goal:** To proactively and collaboratively strengthen FCS higher education programs.

Identify someone to take the minutes  
*Barbara Stewart will take minutes*

Review and approve the minutes of the May 30, 2006 that Ann sent out.  
*Minutes of 5-30-06 were approved as circulated at last distribution.*

Adjust the agenda as needed.  
*No adjustments were made. Current endeavors plus items included on the Decision Summary were included.*

**Old Business:**

TFPA DATABASE update, any units missing?, communiqué to all administrators to update their unit data (Ginny)

*Ginny sent an update on the database via email. Dale is currently without Internet service. There is a need to communicate with all units in the country via email. Discussion on how to accomplish that included:*

*Pulling a ListServe from the database*

*How to circumvent the messages being treated as junk mail,*

*Concern that while the goal is to update the database, that which is not up to date is least likely to get through*

*Billie suggested that each organization use their ListServe*

*Steve recommended contacting Lynette Olsen at Pittsburg State to find out how she circumvented the junk mail issue*

*Duane agreed to check with Lynette*

*Concern that units not on the BOHS, CAFCS, and HEU ListServes are the units most likely to have errors*

*Use of message read receipts was deemed unsuitable*

*Outcome:*

*Ginny will draft and circulate for editing the message to be sent.*

*The message should include a "may get this more than once" statement.*

*Dale can check for units not represented on the BOHS, CAFCS, and HEU ListServes.*

*BOHS, CAFCS, and HEU will need to provide a copy of their ListServe to Ginny.*

*Dale will talk to Brian the webmaster of the KON and CAFCS websites about getting the database on those websites and the cost involved.*

*Ginny will talk to Virginia Tech and FAEIS (Tim Mack or Bill Richardson) to see if they will take over the database like the benchmark study.*

Reflection on AAFCS sessions, plans for next year, deadline for proposals is 9/1/06

*Reflections included:*

*It is nice to have the PowerPoint slides from Ginny's presentation.*

*Technical problems during the presentation by Virginia Caples and Nancy Belk were a challenge.*

*It would be good to have notes from President Netherton's presentation available to post to the website.*

*Steve agreed to collect any available notes for posting.*

*Gay Nell suggested that Kitty Coffee may have notes.*

*Geraldine asked whether the presenters may have notes to share.*

*Ginny sent a thank you note to the three presenters*

*Duane reported that his work is enjoying the benefits of “trickle down” impact as the nomenclature work is being shared. From the Library of Congress change others follow. The letter to be sent to the National Library Association will be on AAFCS letterhead with the signature of Carolyn Jackson. The hope is that the Library Association will distribute it to its 61,000 members. Gay Nell suggested that the work done should be shared with AAFCS and other organization members to “toot our horn”. Duane agreed to draft a summary that can be sent out in the FACS and HEU newsletter. Ginny stated that it would be good to have the nomenclature changes included in the places that teens search for colleges such as the Peterson Guides.*

From The Decision Summary yet incomplete

Expansion of Consultants list (Identify successful FCS deans/administrators at different levels of administration. Suggestions were UNL president who spoke at CAFCS meeting, Graham Spanier, Nancy Belck, Virginia Caples, Jan Shane, Kay Clayton, Peggy Mezaros, Billie Collier, Retia Walker, James Netherton, Judy Kuipers, Tahira Hira.

*It was noted that an opportunity to solicit participants to expand the list of consultants was missed at the AAFCS Annual Meeting. Gay Nell inquired how broadly the list of consultants was known. Ginny stated that the list is included in an article being prepared by her and Barbara for JFCS. Billie suggested getting feedback on whether the list is being used. Duane recommended asking those currently on the consultant list to see if they have been contacted. He agreed, if give a relaxed timeframe, to make the inquiries.*

Track refereed pubs, grants and contracts (in FAEIS benchmarking data), in FCS higher ed. Units

*It was noted that grants and contract are already included in the benchmark study. Challenges were noted in tracking publications including variation in reporting among faculty, units, and institutions. Discussion led to a consensus that the project is daunting and while a good idea may not merit the effort required at this time. Ginny agreed to check on how the citation listing for FCSRJ goes. The topic was considered a good one to recommend for inclusion at the February joint meeting of BOHS and CAFCS. Steve reported that only 14 responses for FAEIS had been received and it was noted that if FAEIS response is that low then it is very possible the request for updates to the Taskforce database will be low also.*

Definitions of constructs & time periods should be determined for the development of a bibliography of program advancement/viability

*Ginny reported that she has begun collecting a bibliography on FCS program advancement/viability. Discussion suggested that a historical view by including contributions from multiple decades would be beneficial. Billie suggested getting people to contribute things they have used. Categorization by time and content was recommended. Working in conjunction with other entities was discussed. Geraldine, Billie, and Ann agreed to discuss with Dorothy Mitstifer collaboration with the KON working papers listing. Mary recommended exploring whether working with the AAFCS Cornell project was possible in order to increase sustainability.*

Case study examples, of recent structural changes, e.g. UNL, Iowa State, etc.

*This item was not discussed.*

**New Business:**

Listserv of all FCS higher education units

*This item as discussed under the Old Business topic "TFPA Database Update".*

Should we ask someone like Francille Firebaugh to join our taskforce?

*This item was discussed out of agenda order in conjunction with the reflection on annual meeting programs.*

*Inquiry was made whether Nancy Belck or Francille Firebaugh should be invited to join the Taskforce or participate in conference calls. It was decided that they would have good insights and should be asked to participate without any particular pre-determined question requiring advance preparation.*

**Next conf call date & time** \_\_\_\_\_

*The next meeting was set for September 11, 2006 at 2:30 EST, 1:30 CST, or 12:30 MST.*

*The conference call adjourned at 9:34 a.m. CST*

*Minutes: 7-28-06: B. Stewart*