

Family & Consumer Sciences Taskforce for Program Advancement
2 pm CDT
September 23, 2005
Meeting Minutes

Taskforce Participants Present:

Ann Austin – HEU Graduate Commission
Dixie Crase – AAFCS President-Elect
Lynda Harriman – Cooperative Extension Representative
Steve Jorgensen – HEU Chair
Carol Kellett – Board on Human Sciences
Gay Nell McGinnis – AAFCS Credentialing Director
Mary Pritchard – CAFCS President
Francis Shipley – CAFCS Past President
Virginia Vincenti – AAFCS Past President
Duane Whitbeck – HEU Undergraduate Commission

Minutes of the July 21, 2005 meeting were reviewed and approved.

Taskforce Goal: *To proactively and collaboratively strengthen FCS higher education programs.*

Update on TFPA

Ginny's graduate student, Dale Smith, updated the group on the data base development and clarified how changes can be made. To make small changes, taskforce members were asked to contact Dale indicating the changes you recommend. He will then make those changes on the database. Ginny and Dale asked that if you plan to make a lot of changes on the version of the database each of us was sent 9-23-05, please contact him by e-mail letting him know when you are going to start making changes. Then e-mail Dale the changes you made to let him know you are no longer working on the data base.

His e-mail address is: ddog@uwyo.edu

Dale has one version of the database frozen that he is working on and will insert all changes. It will eventually be put on the website.

The version of the database sent to the taskforce by Virginia on 9-23 is the most up-to-date version. When program contact information is corrected and the database distributed, each administrator will update their own information on the database.

Program contact information was discussed. Dept. heads and higher, center and institute directors should be included as contacts.

Carol Kellett noted that we need a consistent methodology for updating the program contacts on the database to assure that the contact information in it is correct.

Gay Nell McGinnis has 116 correct institutional program contacts. She will send these to Dale. He will make those changes. Once those changes are made, the updated version of the database will be sent to the taskforce to download and review. At that point taskforce members are asked to make additional recommended changes to the database using the procedure outlined above.

The next taskforce meeting will meet again on **October 3, at 2:00 CDT**. We will use the same agenda as was distributed for the September 23rd meeting.

703-706-4600 is the AAFCS phone number that taskforce members are requested to use if they have unlimited long distance service or pay a set monthly fee for long distance. This will save the taskforce budget for other uses. Otherwise, go ahead and use the 800 no. at 1-800-424-8080.

AAFCS is planning to develop a standard format for scholars who submit abstracts for the annual AAFCS meeting. They would like to make these available through a link on the AAFCS website. Anyone with suggestions for format should contact Ann Austin. Ann will contact Jane Reagor, AAFCS CUR section and Jane Workman, Editor of FCSRJ, who have also been working to get abstracts posted on the AAFCS website.

Respectfully submitted,
Lynda Harriman