

Conference Call Minutes
Family & Consumer Sciences Taskforce for Program Advancement
October 15, 2007, 2:30 p.m. Mountain, 3:30 p.m. Central, 4:30 p.m. Eastern

Taskforce Participants:

Ann Austin, HEU Graduate Commission; Duane Whitbeck, HEU Undergraduate Commission; Jorge Atilas, University of Georgia, Extension representative to this taskforce; Bonnie Braun, AAFCS President-Elect; **Billie Collier**, Past President of Council of Administrators of FCS (CAFCS); **Janet Pope**, Chair, CAFCS; **Gearldean Johnson**, Council of 1890s FCS Administrators; **Barbara Stewart**, College, University and Research section of AAFCS, University & Research Section; **Virginia Vincenti**, AAFCS, Past President; **Gay Nell McGinnis**, AAFCS Credentialing Director; and **Steve Jorgensen**, Chair, AAFCS HEU; Francille Firebaugh, Senior Consultant to the Provost, Visiting Fellow International Agriculture, & Former Dean of the College of Human Ecology. (Boldface indicates participants on 10/15/07).

Taskforce Goal: To proactively and collaboratively strengthen FCS higher education programs.

Barbara Stewart volunteered to take the minutes.

The July 23, 2007 minutes were accepted by consensus as distributed.

Adjustments to the agenda: Sequence was altered slightly

Old Business:

Update on sessions at AAFCS: Not discussed

Update on Nomenclature work (letters to AERA & ETS): Not discussed
(List of all "places" where HE has been changed to FCS):

Case study examples, of recent structural changes, Oklahoma State U., Kansas State U

Steve indicated surprise that Oklahoma State University and Kansas State University were on the list to share restructuring experience since he was unaware of restructuring on those campuses. He reported that the experience at Iowa State was recently added to the TFPA site. Steve added that President Harvey Perlman of Iowa State had given an excellent presentation on their experience. Steve has requested permission to post the presentation.

Update on TFPA-WIS database project

Ginny recapped the email message she sent to TFPA members. A student is working to make contacts to facilitate filling in missing data. Ginny contacted a web developer (Mona) working on the UW campus. Dale sent the codes to Mona and she thought that for \$500 she could do a lot to make the site look professional and be easier to use. She could continue after that at \$14 per hour.

TFPA members supported employing Mona. It is within the budget. Only half of the current budget has been used.

Ginny will meet with Mona tomorrow to be sure she understands what is needed. Dale will meet with her also. Ginny said previously that a faculty member in the art department had worked with computer science. Janet inquired whether using the faculty member would cause the website to remain at UW. Ginny responded that the art faculty member operates an off-campus business. Ginny reinforced that she is trying to relinquish control of the database. Discussion included that the CAFCS website is a good location for the database, that it needs to be more user friendly, and that analysis can be done with it on the CAFCS website. It was concluded that this was a good use for the funds.

New Business:

TFPA as an AAFCS Community

Taskforce members referred to the proposal created by Duane to create an AAFCS community. The proposal was noted as good. Comments were that this would put the Taskforce more in AAFCS and that there is some lack of clarity on how the AAFCS communities will work. Gay Nell noted that the number of communities individuals can join is not limited. Billie stated that being a community within AAFCS would provide a structure to move forward. Concern was voiced on the open nature of communities. Membership would be open.

Gay Nell suggested that if the Taskforce wanted to remain intact it could become a taskforce or work group within HEU. This might limit membership to AAFCS members only. Gay Nell also reported that currently there is a review of all higher education functions (HEU and more broadly). Perhaps the Taskforce could move to HEU as part of that process. Ginny asked whether location within HEU would be a deterrent for participation of administrators who are not supportive of AAFCS because of allegiance to specialties. The original concept was to have the Taskforce outside of any structure. Steve commented, with support of others, that the Taskforce will flounder if it is not within a home.

The outcome of this discussion was that members will take the issue of location of the Taskforce, including location within HEU, back to their organizations for discussion, input, and/or approval. Janet agreed to get the issue on the CAFCS business meeting agenda and Steve agreed to take the issue to the BoHS executive committee meeting.

Budget operations were discussed. A centralized process is needed such that conference calls, website development and maintenance, and other expenses can be budgeted and paid from one location. Janet suggested that if the Taskforce was structured within HEU, then the budget functions could be centered there with the other organizations depositing funds.

Future funding for TFPA-WIS w/ another org for continuing funding (see discussion above)

New leader for TFPA-WIS Not discussed

New Chair for TFPA

With no individual coming forth to volunteer as chair, co-chairs were introduced as possible. Billie expressed willingness to serve as a co-chair. Jorge and Duane were suggested to partner with Billie. Billie agreed to call Jorge to request that he serve as co-chair with her. If that was not possible, Billie agreed to call Duane to request that he serve as co-chair with her.

Headcounter on TFPA website (one for each page)

New website contact since Steve is rotating off the committee?

The TFPA website does currently have hit counters on all pages. The counters are very small at the bottom of the pages.

Steve will be rotating off the Taskforce. Laurie Stenberg-Nichols will replace him. Billie agreed to take over as the designated person to liaison with Dorothy in posting things to the CAFCS website. Items regularly posted include agendas, minutes, and any special documents.

Other challenges we should be addressing?

Billie suggested that perhaps solving housekeeping issues including those associated with the database and the location of the Taskforce should be the focus at this time. Ginny added that once the database was more usable it could be the source for reports that would focus future projects. Gay Nell suggested preparing a session for the AAFCS Annual Meeting. A room with an Internet drop would need to be requested so that a live demonstration of the database could be presented.

Rather than focus on the database itself, Ginny suggested that the focus should be the viability of programs with the database as a tool to assist. The deadline for proposals is October 22. While the background of the database could be presented, the focus was agreed to be on how to use it. Ginny agreed to help present a tutorial. Steve agreed to create the proposal.

Thanks to Ginny

All Taskforce members thanked Ginny for her passionate and substantial service as chair.

Next conference call date and time will be November 30th at 4:30 EST, 3:30 CST, 2:30 MST

Minutes submitted 10-15-07 by Barbara Stewart