

Program Viability Taskforce
Conference Call Minutes
November 5, 2004
3:00 PM CDT

Members Present: Barbara Stewart, Carol Kellett, Shirley Hymon-Parker, Francis Shipley, Dixie Crase, Billie Collier, Lynda Harriman, and Virginia Vincenti. Lynette Olsen, Steve Jorgensen, Paulette Pardun, and Mary Ellen Saunders were absent.

After some difficulty getting into the conference call, Virginia Vincenti called the meeting to order at 3:10 p.m.

The minutes of the October 4, 2004 conference call were approved as distributed.

Old Business

1. The taskforce unanimously passed a motion to have the PVT website developed on the CAFCS website and linked into the BoHS and AAFCS websites. Each organization will contribute \$200 for the initial development.
2. Discussion followed about the content items to be loaded on the website.
 - a. Some changes were suggested for the Consultants' intake form, and the database to include expertise in accreditation by the various organizations that accredit programs in FCS specializations as well as AAFCS accreditation. We also integrated consultants whose expertise is in AAFCS accreditation as well as in our specializations. (See attached revised forms.)
 - b. It was decided to add Marjorie Kastalnik's and Shirley Hymon-Parker's papers from their presentations at NASULGC-BOHS last fall since Billie has them and to ask for further details about implementation that proved to be so positive at University of Nebraska-Lincoln in its restructuring.
 - c. Dixie will contact the administrators of FCS units that have requested examples of strong letters of support received. These units include University of Kentucky, Virginia Tech, Iowa State University, University of Tennessee-Knoxville, University of Mississippi, and Michigan State University
 - d. The education component (modules) will need to be discussed when we have more time.
 - e. Update on the website survey of FCS unit structures. It was decided to have Paulette and Mark (graduate students working on this) get together to create consistency. There are some suggestions made for Paulette. We do need to include non-FCS programs in FCS units since we want to know models that work. The U of NC-Chapel Hill should be omitted. The taskforce will be sending corrections to Paulette.
3. Frances Shipley reported that there is no further information to report on the February 2005 join meeting of CAFCS and BOHS because Eddie Gouge,

NASULGC staff member, is busy preparing for the NASULGC meeting starting on November 13th. After it is over, details for the February meeting will be completed. Frances and Carol will report at the next meeting.

4. Funding sources for continuing work was postponed until a future meeting.

New Business

5. The value of a literature review of FCS program viability materials was discussed and postponed until the next meeting when we can discuss the definitions of constructs and time periods to be reviewed.
6. Barbara also reminded us that if we want to submit an AAFCS program proposal it will need to be in by mid-November, but the form is not available yet. She reminded us that the focus of this presentation suggested at an earlier meeting is a taxonomy of names (university, college, school, department, and program names) from the website survey, degrees available, and contact information.
7. Our next conference call meeting is scheduled for either ***Thursday, November 18, 2004 at 10:00 a.m. Eastern Time.*** We are still looking for a host for the call. Frances Shipley indicated that she had not seen a bill from AAFCS for the previous call it hosted. Ginny will check into this.

The meeting was adjourned at 4:10 Central Time.

Respectfully submitted,

Virginia Vincenti