

Conference Call Minutes
Family & Consumer Sciences Taskforce for Program Advancement
November 20, 4:00 Central, 5:00 Eastern, 3:00 Mountain

Taskforce Participants:

Ann Austin, HEU Graduate Commission; **Duane Whitbeck**, HEU Undergraduate Commission; **Jorge Atiles**, University of Georgia, Extension representative to this taskforce; Bonnie Braun, AAFCS President-Elect; **Mary Prichard**, Past President of Council of Administrators of FCS (CAFCS); **Billie Collier**, Chair, CAFCS; **Geardean Johnson**, Council of 1890s FCS Administrators; **Barbara Stewart**, College, University and Research section of AAFCS, University & Research Section; **Virginia Vincenti**, AAFCS, Past President; Gay Nell McGinnis, AAFCS Credentialing Director; and Steve Jorgensen, Chair, AAFCS HEU; Francille Firebaugh, Senior Consultant to the Provost, Visiting Fellow International Agriculture, & Former Dean of the College of Human Ecology.

Note: Boldface denotes those participating in the conference call.

Taskforce Goal: To proactively and collaboratively strengthen FCS higher education programs.

Identify someone to take the minutes.

Barbara will take minutes.

Review and approve the minutes of the October 11, 2006 that Ann Austin sent out.

Minutes were approved as distributed.

Adjust the agenda as needed.

No adjustments were made

Old Business:

Linkage of emerging administrators' workshop website to our TFPA website? (Billie)
Billie corresponded with Dorothy who reported that the links are present and can be found under "resources". Billie was not certain that the links are active.

TFPA DATABASE update, instructions for authorized users, FAEIS (Ginny)
PLEASE critique the reports for format even though data is not valid yet.
Budget for rest of '06 approved, BoHS approved '07 budget
Ginny reported that Dale is pleading for TFPA members to look at the reports on the database. Input is needed on whether these are the kinds of reports wanted and whether these are the kinds of questions which need to be answered.
Steve reported via e-mail that BoHS approved budget items of \$1,000 for the remainder of 2006 and \$3,333 for 2007 for this project. It was noted that the TFPA budget will cease when FAEIS takes over the database.

Nomenclature work (letters to AERA and ETS, submission of 06 poster presentation proposal to AAFCS, list of all "places" where HE has been changed to FCS) (Duane)
Duane wants to ask Gay Nell whether the last of the letters regarding the nomenclature work have been sent. He submitted two program proposals for presentations at the AAFCS annual meeting in 2007: (a) a poster session on the nomenclature work and (b) a session on contemporary issues. Ginny suggested that after the AAFCS presentation that a list of places where HE has been changed to FCS be posted to the website.

Update on Expansion of Consultants list and publicizing it in the newsletters to HEU, BOHS, and CAFCS members. Connect to admin workshop website, Francille Firebaugh?, others solicited from BoHS meeting?? (Billie)
The list of consultants is on the website. It was noted that Francille's information has not been received. No additional consultants were solicited at the recent BoHS meeting. It was suggested that the February 2007 joint meeting of BoHS and CAFCS could be used to request additional consultation participation.

Case study examples, of recent structural changes, Marjorie Kostelnik, Catherine

Surra, Tammy Bray at Oregon State, OK State U., KSU (Steve)
Ginny reported on correspondence from Steve that indicated that The University of Texas is still waiting on the change from department to division.

Reorganization of TFPA-WIS website that Dorothy M. suggested funds to do (Steve)
Databases previously approved are not on the TFPA website
Ginny circulated via e-mail a draft of a possible sitemap and requested that TFPA members review it and respond to her. She also reported that databases previously approved to be linked were not. NCES is one database which is not linked. Billie offered to contact Dorothy regarding this.

New Business:

Discussion w/ FAEIS about incorporating TFPA-WIS into its system (Steve)
This item was tabled.

2007 budget for TFPA-WIS already submitted to BoHS (Ginny & Steve)
BoHS asked for a budget request for all of 2007. Ginny and Dale collaborated to create a budget request of \$10,000. She will circulate the budget to TFPA members. BoHS has agreed to fund their portion of the 2007 total (\$3,333).

TFPA website (Ginny)
Should TFPA-WIS be linked into the TFPA website w/ the password protection we already have on the database?
Site map and organization of website (see attachment)
Billie reported that CAFCS had sent out the second letter requesting contacts to update information in the database. Ginny suggested that a student can be hired to connect with each contact person to request updated information. Currently about 60 contacts have updated their information. This is about 25% of what is needed. Apparently FAEIS also had trouble getting updates to the benchmarking data. Only 18 units responded. Taskforce members agreed that the database should be easily accessible on the website. Until the data is more correct it should also include a disclaimer regarding accuracy.

Next conf call date & time _____

The next conference call was set for December 13th at 2:30 Mountain, 3:30 Central, and 4:30 Eastern times.

Minutes prepared 11-20-06 by B. Stewart